

JOB DESCRIPTION

Job Title:	Holiday Club Youth Leader
Responsible to:	Provision Manager
Contract Type:	Fixed Term Summer 2026 (with possibility of ongoing contract)
Salary:	£13.52 Per Hour
Benefits:	Working in a beautiful location with lovely people, spending time indoors and out, having a supportive manager who values your opinions, free parking and knowing you are making a difference.
Hours:	Around 40 a week: Mix of Standard, Late and Early Standard Day 8:30am - 3:45pm Earliest Start Time 7:45am for session set-up Latest Finish Time 5:15pm after tidy-up We have a little bit of flexibility for the right person.
Annual Leave:	28 days pro rata
Location:	The Shed, Frogmary Green Farm, South Petherton, TA13 5DJ
Closing Date:	Sunday 7th June 11:59pm
Start Date:	Between 20th and 27th of July depending on availability of candidate

Please note - we may close applications early, depending on the caliber or volume of applications.

Job Purpose

To lead and support groups of young people in a range of activities that encourage skill development, learning and social interaction. The role involves providing a safe, supportive and engaging environment for all young people attending.

You will help set up activities and spaces, deliver activities, and contribute to creating a positive environment that promotes confidence, wellbeing and inclusion.

Duties and Responsibilities

1. Facilitate activities that support young people to develop skills, knowledge and confidence, taking into account a range of learning and support needs.
2. Build supportive and positive relationships with young people, encouraging participation and inclusion.
3. Encourage social interaction and development while respecting individual boundaries and fostering self-esteem.
4. Deliver engaging indoor and outdoor activities (pre-planned by the rest of the team)
5. Support colleagues and work collaboratively as part of a strong team.
6. Help set up and clear activity spaces, including moving furniture and equipment when required.
7. Ensure the environment remains healthy, safe and secure for all participants.
8. Maintain awareness of confidential matters relating to young people and ensure this information is handled appropriately.
9. Complete any relevant administrative tasks as directed by the Provision Manager.
10. Attend staff meetings and training when required.

Safeguarding and Professional Responsibilities

- Work in accordance with Rama Life's safeguarding and child protection policies at all times.
- Adhere to organisational policies including Health & Safety, Data Protection, Equal Opportunities and the Code of Conduct.
- Maintain confidentiality of information obtained during the course of your work.
- Engage in ongoing professional development where appropriate.

In addition, you will be expected to:

- Support and uphold the **Rama Life vision and values**.
- Set a positive example through professional behaviour and attitude.
- Contribute to creating a **safe, welcoming and supportive environment** for all young people.
- Work collaboratively as part of the team and assist with basic tasks that keep the site clean, organised and safe.

Post holder:

Signed by post holder as correct:

Date:

Signed by Line Manager:

Date:

PERSON SPECIFICATION

Job Title: Learning provision and operations manager (with SEND skills/experience)

	Essential	Desirable	Evidenced in
Education and Qualifications			
Good levels of literacy and numeracy	✓		Application Interview
Qualified Youth Worker/Teacher or Tutor		✓	Application
Qualified to level 3 or above in a relevant course.		✓	Application
Maths and English at Grade C/4 GCSE or above (or equivalent)	✓		Application Interview
Experience			
At least 1 years previous experience of working with young people (within the age range of 4-12)	✓		Application Interview
Experience of planning for and leading group activities for young people	✓		Application Interview
Experience of supporting neurodivergent young people	✓		Application Interview
Experience of communicating with parents, education establishments and professional services.		✓	Application Interview
Knowledge and Skills			
Organisational/planning skills	✓		Interview
Excellent communication skills	✓		Interview
Basic IT skills	✓		Interview
Understanding neurodivergence	✓		Interview
Specialism in a subject such as science, drama or forest school		✓	Interview
Understanding and support of Home Education	✓		Application Interview
Personal Attributes			
Patient and friendly approach	✓		Interview
Have energy and passion for the role	✓		Interview
Able to work without supervision	✓		Interview
Be reliable and committed to the summer	✓		Interview
Able to work as part of a team	✓		Interview
Self Starter	✓		Interview
Compassionate whilst having boundaries.	✓		Interview

